



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

June 21, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:  
ADOPT YOUTH EMPLOYMENT PLANS FOR  
FRANK G. BONELLI REGIONAL PARK LIGHTING,  
EVERETT MARTIN PARK POOL REFURBISHMENT,  
KENNETH HAHN STATE RECREATION AREA SOCCER FIELD PARKING,  
HELEN KELLER PARK GENERAL IMPROVEMENTS,  
LOMA ALTA PARK POOL REFURBISHMENT,  
AND PLACERITA CANYON NATURAL AREA AND NATURE CENTER PROJECTS  
(SUPERVISORIAL DISTRICTS 2 AND 5) (3 VOTES)**

### **SUBJECT**

Approval of the recommended actions will adopt Youth Employment Plans for the following completed capital projects: Frank G. Bonelli Regional Park Lighting, Everett Martin Park Pool Refurbishment, Kenneth Hahn State Recreation Area Soccer Field Parking, Helen Keller Park General Improvements, Loma Alta Park Pool Refurbishment, and Placerita Canyon Natural Area and Nature Center.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the proposed actions are not subject to the California Environmental Quality Act as the actions do not meet the definition of a project according to Section 15378 (b)(5) of the California Environmental Quality Act Guidelines because the actions are administrative activities of governments that will not result in direct or indirect physical changes in the environment.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only**

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

2. Adopt Youth Employment Plans for the following Safe Neighborhood Parks Propositions of 1992 and 1996 funded projects: Frank G. Bonelli Regional Park Lighting, Capital Project No. 86446; Everett Martin Park Pool Refurbishment, Capital Project No. 86759; Kenneth Hahn State Recreation Area Soccer Field Parking, Capital Project No. 69541; Helen Keller Park General Improvements, Capital Project No. 86427; Loma Alta Park Pool Refurbishment, Capital Project No. 86762; and Placerita Canyon Natural Area and Nature Center, Capital Project No. 68804.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to complete the Youth Employment Plan (YEP) requirements of the Regional Park and Open Space District's (District) Youth Employment Policy for the following Safe Neighborhood Parks Proposition of 1992 and 1996 (Proposition A) funded projects: Frank G. Bonelli Regional Park Lighting, Everett Martin Park Pool Refurbishment, Kenneth Hahn State Recreation Area Soccer Field Parking, Helen Keller Park General Improvements, Loma Alta Park Pool Refurbishment, and Placerita Canyon Natural Area and Nature Center projects. The scopes of work on these projects required professionally skilled laborers that were not appropriate for the employment of youth.

In general, recommendations to adopt a YEP are included in capital project Board letters when capital projects that are funded with Proposition A funds are established. For the subject projects, the recommendations to adopt a YEP were inadvertently omitted. To ensure that the YEP recommendations are included in the appropriate Board letters, the Department has implemented specific protocols. Grant managers now attend monthly meetings with Public Works and Department project managers, various levels of Department managers and staff, and Chief Executive Office staff to discuss active and new capital projects, as well as grant requirements. In addition, every capital project Board letter for the Department is routed to grant management for review of scope, funding, and required grant language.

### **Frank G. Bonelli Regional Park Lighting Project, Capital Project No. 86446**

The Project consisted of replacing approximately 263 light poles and 12 mounted dock lights.

**Everett Martin Park Pool Refurbishment Project, Capital Project No. 86759**

The Project consisted of renovating the locker rooms, restrooms and shower areas to meet Americans with Disabilities Act (ADA) standards; improving the staffing and check-in areas in the pool building; replacing the pool mechanical equipment, concrete pool decks and perimeter fencing; and plastering the pool shell.

**Kenneth Hahn State Recreation Area Soccer Field Parking Project, Capital Project No. 69541**

The Project consisted of constructing an additional 36 spaces to the existing parking lot at the Sports Complex, including two additional ADA spaces; relocating 19 trees; installing appurtenant irrigation lines; constructing catch basins; and installing four new light poles.

**Helen Keller Park General Improvements Project, Capital Project No. 86427**

The Project consisted of replacing non-ADA with ADA compliant path of travel; installation of wood picnic tables, benches, and grills; and modifying the basketball court.

**Loma Alta Park Pool Refurbishment Project, Capital Project No. 86762**

The Project consisted of refurbishing and/or replacing pool mechanical systems; upgrading pool building to meet ADA standards; and refurbishing deteriorated interior/exterior building components and pool components.

**Placerita Canyon Natural Area and Nature Center Project, Capital Project No. 68804**

The Project consisted of renovating the existing facility to comply with ADA standards; replacing the roof and skylight; installing a heating, ventilation, and air conditioning system; repairing walls; and installing a new septic system.

While these projects may not have been suitable for youth, the Department has been committed to hiring at-risk youth whenever possible, which is the intent of the YEP. In 2005, the Department began the Youth Enhancing Parks Program (YEPP) and has since spent over \$4.1 million on youth labor. The Department continues its commitment to hiring at-risk youth and has started its recruitment efforts for Summer 2011. For Fiscal Year 2010-11, the Department's YEPP Budget is \$177,270.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions meets the County's Strategic Plan Goal of Operational Effectiveness (Goal 1), by maximizing the effectiveness of the County's processes, structure, and operation to support timely delivery of customer-oriented and efficient public services.

### **FISCAL IMPACT/FINANCING**

Approval of the recommended actions has no impact on the County General Fund.

### **Operating Budget Impact**

Based on the recommended actions, the Department does not anticipate any additional one-time or ongoing costs.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 26, 1997, your Board, acting as the governing body of the District, adopted a Youth Employment Policy (Policy) for projects funded by Proposition A. The District's Policy requires that the governing body of the grantee adopt a YEP for each Proposition A funded project at a duly noticed public meeting. See attached YEPs, Attachment I-VI.

The Policy includes an adopted Youth Employment Obligation (YEO) that the grantee must meet to further ensure the employment of at-risk youth. The YEO for the County of Los Angeles was \$15,739,507.43. The County has exceeded its YEO and has spent \$18.8 million on youth employment.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed actions are not subject to the California Environmental Quality Act (CEQA) as the actions do not meet the definition of a project according to Section 15378 (b)(5) of the State CEQA Guidelines because the actions are administrative activities of governments that will not result in direct or indirect physical changes in the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed recommendations have no impact on current services at these parks.

The Honorable Board of Supervisors  
June 21, 2011  
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**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:RLR:DJT  
SW:CV:zu

Attachments

c: Executive Office, Board of Supervisors  
County Counsel  
Parks and Recreation

COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
FRANK G. BONELLI REGIONAL PARK LIGHTING  
(C.P. NO. 86446) (GRANT NO. P017-05-0871)  
YOUTH EMPLOYMENT PLAN

**BACKGROUND (Scope of Work)**

The Project consisted of replacement of approximately 263 light poles and 12 mounted dock lights.

**Tasks that may be performed by At-Risk Youth**

There were no appropriate tasks for youth to perform on this Project. However, the Department of Parks and Recreation (Department) utilizes youth for general maintenance and servicing, including, grounds maintenance and programming whenever feasible.

**Estimated Cost of Youth Employment**

The Department has a youth employment budget and employs youth whenever feasible. The cost of using youth is flexible and dependent upon the services needed.

**Method of Youth Employment**

The Department hires youth to work in various areas through its Youth Enhancing Parks Program (YEPP). This program allows the Department to recruit youth to work on projects based on their training, experience, and physical class. In addition, the Department requires contractors to make good faith efforts to employ at-risk youth from the community where the Project is being implemented.

**Youth Employment Goal**

The Youth Employment Goal (YEG) established for the County of Los Angeles was \$15,739,507.43. As of March 2011, the YEG amount for the County exceeds \$18.8 million.

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
EVERETT MARTIN PARK POOL REFURBISHMENT  
(C.P. NO. 86759) (GRANT NO. P042-09-2212)  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The Project consisted of renovating the locker rooms, restrooms and shower areas to meet ADA standards; improving the staffing and check-in areas in the pool building; replacing the pool mechanical equipment, concrete pool decks and perimeter fencing; and plastering the pool shell.

**Tasks that may be performed by At-Risk Youth**

There were no appropriate tasks for youth to perform on this Project. However, the Department of Parks and Recreation (Department) utilizes youth for general maintenance and servicing, including, grounds maintenance and programming whenever feasible.

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**JUNE 21, 2011  
ATTACHMENT III**

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
KENNETH HAHN STATE RECREATION AREA SOCCER FIELD PARKING  
(C.P. NO. 69541 ) (GRANT NO. P054-06-2081)  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The Project consisted of constructing an additional 36 spaces to the existing parking lot at the Sports Complex, including two additional ADA spaces; relocating 19 trees; installing appurtenant irrigation lines; constructing catch basins; and installing four new light poles.

**Tasks that may be performed by At-Risk Youth**

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**JUNE 21, 2011  
ATTACHMENT IV**

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
HELEN KELLER PARK GENERAL IMPROVEMENTS  
(C.P. NO. 86427 ) (GRANT NO. 0330-99-0780)  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The Project consisted of replacing non-ADA with ADA compliant path of travel, installation of wood picnic tables, benches, and grills, and modifying the basketball court.

**Tasks that may be performed by At-Risk Youth**

There were no appropriate tasks for youth to perform on this Project. However, the Department of Parks and Recreation (Department) utilizes youth for general maintenance and servicing, including grounds maintenance and programming whenever feasible.

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**JUNE 21, 2011  
ATTACHMENT V**

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
LOMA ALTA PARK POOL REFURBISHMENT  
(C.P. NO. 86762) (GRANT NO. P059-07-2123)  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The Project consisted of refurbishing and/or replacing pool mechanical systems; upgrading pool building to meet ADA standards; and refurbishing deteriorated interior/exterior building components, and pool components.

**Tasks that may be performed by At-Risk Youth**

There were no appropriate tasks for youth to perform on this Project. However, the Department of Parks and Recreation (Department) utilizes youth for general maintenance and servicing, including grounds maintenance and programming whenever feasible.

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JUNE 21, 2011  
ATTACHMENT VI

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
PLACERITA CANYON NATURAL AREA AND NATURE CENTER  
(CP NO. 68804) (GRANT NO. P076-05-0876)  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The Project consisted of renovating the existing facility to comply with ADA standards; replacing the roof and skylight; installing a heating, ventilation, and air conditioning system; repairing walls; and installing a new septic system.

**Tasks that may be performed by At-Risk Youth**

There were no appropriate tasks for youth to perform on this Project. However, the Department of Parks and Recreation (Department) utilizes youth for general maintenance and servicing, including grounds maintenance and programming whenever feasible.

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